

Davisville Free Library Technology Plan

2012-2015

Vision Statement:

The Davisville Free Library is committed to providing a variety of materials for the use of the inhabitants of Davisville and the vicinity regardless of age, sex, religious or ethnic background, political affiliation, educational or physical ability or economic status. The library will provide recreational, educational, and cultural information to meet the needs and interests of the patrons. Information technology will be implemented in the library to further ensure equal access to information resources for all Davisville citizens.

Technology Assessment:

The Davisville Free Library currently operates with 4 PCs and 7 laptops. Three of the four desktop PCs are for public use, one is in the children's area and the other two are in private alcoves. One PC is the circ desk computer. All computers operate on Windows 7 and are equipped with DeepFreeze security software and the Microsoft Office 2007 suite. The public desktop computers are all wired to color deskjet printers and through a LAN to a b&w laser printer. The circ desk computer is also equipped with a barcode scanner and Millenium and DreamWeaver software. It also runs the DeepFreeze Console. Of the 7 laptops, two are for staff use. One is for the Director and is equipped with Microsoft Office 2007, Millenium, and FundRaiser software. The other staff laptop is equipped with QuickBooks and is used by the Treasurer and the Bookkeeper. The 5 public use laptops are all equipped with Windows 7, DeepFreeze and the Microsoft Office 2007 suite. Two of these laptops were received through the BTOP grant. The library has a wireless router and makes the wireless network available 24 hours a day. The library's website is hosted by GoDaddy and maintained by the staff with Dreamweaver. The current staff is knowledgeable in the use of Millenium, Microsoft Office and DreamWeaver. The librarian is proficient in providing patrons with instruction in the use of publicly available software and hardware.

Goals, Ojectives, Activities:

Goal : To maintain staff currency with advances in technology.

Objective: Staff will make use of classes and seminars available through OLIS and OSL. 2012

Activity: Librarians will attend classes on Millenium and other technologies.

Goal: To upgrade printers for both staff and patrons.

Objective: The library will purchase a new laser printer that will be networked to all desktop computers. 2012

Activity: The new printer has been ordered secured with Champlin funds and ordered through OSL and will be installed in 2012.

Goal: To provide a scanner for patron use.

Objective: The library will purchase a scanner for one of the public access computers. 2006

Activity: Librarian will request grant funds for purchase of scanner in 2006.

Update: A scanner was donated to the library and will be hooked up to the children's room computer in 2012.

Goal: To provide an e-reader for staff training and public demonstrations of E-Zone

Objective: The library will purchase an e-reader for staff use. 2012

Activity: Director will research e-reader options and secure a grant for the purchase of one e-reader for staff use.

Goal: To improve the library's website

Objective: The Director will assess the website. 2012

Activity: Director will look at the websites of other small libraries to determine how ours could be more informative and useful for the public.

*Technology Plan to be reviewed annually and revisions made if necessary.

*Funds for technology and technology training will come from Champlin Foundation grants and other grant money, and will depend on the ability of the library to raise the needed funds in the any given year.

Sarah Ornstein, Director

Revised February 24, 2012